



Graduate Supervisory Sabbatical Confirmation

4.4 Academic Supervision

The supervisor and student must maintain contact through mutually agreed upon regular meetings. Supervisors who expect to be absent from the University for an extended period of time (including during sabbaticals) are responsible for making suitable arrangements (including the appointment of a temporary replacement) with the student and the chair of the program, or if applicable the chair of the graduate committee for the continued supervision of the student or the nomination of another supervisor. All changes of this nature must be approved by the Vice President Research and Graduate Programs who can recommend further changes of the supervisor or supervisory committee.

Name of Faculty Member:		E-mail (required):	
College:	Program:	Adjunct Appointment:	Y N
Sabbatical Start Date:		Sabbatical End Date:	

GRADUATE STUDENTS IN PROGRESS:

NAME	STUDENT ID	DEGREE AND LEVEL	SEMESTER OF INITIAL REGISTRATION	COURSE WORK COMPLETE? (Y/N)

You must submit required annual Progress Reports for your students prior to your leave from campus: Yes Initial

Please identify an Acting Supervisor for the purpose of responding to administrative requests regarding your student if you are not contactable.

STUDENT NAME	ACTING SUPERVISOR	ACTING SUPERVISOR'S SIGNATURE

Do you anticipate that any of your graduate students will require the Oral Examination during your sabbatical?

Y N

If yes, provide details:

Do you anticipate recruiting/taking on new graduate students while on sabbatical? Y N

If yes, provide details:

Current Supervisor/Co-Supervisor

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Print Name

Signature

Date

Program Chair

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Print Name

Signature

Date

**Graduate Programs
(or designate)**

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Print Name

Signature

Date